

Virginia Wireless E-911 Services Board

Project Management Monthly Activity Report

Vendor: L. Robert Kimball
 Region/Locality: Central Virginia
 Period: July 2003 (6/2 - 7/26)

| Activity Report | | | | | |
|---|----------|------|-------------|-------------------|----------|
| Task | Locality | | Total Hours | Hours this period | Comments |
| Active Tasks | | | | | |
| Installation Oversight | | | | 0 | |
| Acceptance Testing | | | | 0 | |
| System Implementation Monitoring & Coordination | | | | 0 | |
| Map, CAD, GeoFile Assessment & Assistance | | | | 10 | |
| Checked RFP technical specifications section for proper statements to ensure proper integration into existing CAD system. Changed RFP formatting and numbered each specification in the RFP. Spoke to PSAP regarding technical concerns within the RFP. | Henrico | 5.5 | | | |
| Conference call with County regarding changes PSAP recommended. Fixed justification and font problems with the RFP. | Henrico | 3 | | | |
| Review RFP development status | Henrico | 1.5 | | | |
| Project Reporting and Status Review | | | | 8.5 | |
| Status review and Reporting | CVA | 5.5 | | | |
| Report status to each PSAP Manager | CVA | 3 | | | |
| PSAP Strategic Planning | | | | 3.75 | |
| Monitor Mapping RFP development status | Henrico | 3.75 | | | |
| CPE Assessment and Assistance | | | | 0 | |
| Cost Recovery, True Up Assistance | | | | 0 | |
| WSP/LEC Contact, Coordination, Assessment | | | | 6 | |
| Participated on a conference call with Cingular to discuss testing procedures for LRK PSAPs. | CVA | 0.25 | | | |
| Attended SPCS status call for LRK PSAPs. | CVA | 1 | | | |
| Sprint PCS/ Site-135 email | Richmond | 1.75 | | | |
| Sprint PCS site. Psap status update. | Henrico | 1.5 | | | |
| Alltel Intrado routing issue resolution | Henrico | 1.5 | | | |
| Cutover Planning & Assistance | | | | 0 | |
| Training Assistance | | | | 0 | |
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| | | | | 28.25 | |

| Completed Tasks | | | | | |
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| Issues of Importance | | |
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| Issue | Actions Proposed to Resolve Issue | Comments |
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